

# CLIENT CONTACT INFORMATION SHEET

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**Latosha Prescott-Carr**  
**First Step Therapeutic & Counseling Services**

(770) 728-1888  
info@firststepcounselingservices.com  
1775 Parker Road, Building C, Suite 210  
Conyers, Georgia 30094

Birth Date: \_\_\_/\_\_\_/\_\_\_ Age: \_\_\_

Gender:

- Male  
 Female

Name: \_\_\_\_\_

Address (Street and Number): \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_

May We Leave a Message

- Yes  
 No

Cell/Other Phone: (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_

May We Leave a Message

- Yes  
 No

E-mail:

May We Email You?

- Yes  
 No

\*Please note: Email correspondence is not considered to be a confidential medium of communication.

**Occupation:**

Place of Employment: \_\_\_\_\_

Work Number: (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_

If needed, is it OK to call here?

- Yes  
 No

**Emergency Contact:**

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Phone Number: (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_